

AASN PROJECT PROPOSAL FORM

Australian Anglican Schools Network

VISION STATEMENT

Australian Anglican Schools Network, giving honour to God, putting God first and working within God's will, seeks to:

- *Provide a forum at the national level for Anglican schools to facilitate discussion on spiritual, moral and values related issues as they have bearing on education.*
- *Be an effective network of General Synod of the Anglican Church.*
- *Achieve recognition of Anglican schools as part of the mission of the Anglican Church.*
- *Be a forward-looking, dynamic organisation aiming to develop a strong unity of purpose among Anglican Schools.*

(The Australian Anglican Schools Network was established in 1999)

How to complete this Project Proposal

Please complete every section of the application, using the statements in brackets under each section heading as a guide, and return

by post to: Executive Officer
Australian Anglican Schools Network
PO Box 2520
MT CLAREMONT WA 6010

OR

by email to: aasn@asc.wa.edu.au

OR

by fax to: 08 9384 5023

Project Proposal

1 Project Information

Date:

Project Name:

Project Initiator:

Contact details of main stakeholders:

Name of people involved in the proposal	Position	Phone	Email

2 Background of Project – (purpose and rationale)

[insert explanation about why the project is needed – linking directly to Anglicanism, what research has been used to inform this process]

3 Objectives and outcomes

[insert the primary objectives and link to AASN Vision Statement]

4 Possible Constraints and Assumptions

[What may constrain the project and what is being assumed?]

Constraints
Assumptions

5 Inter-relationship with other Anglican Church projects, Australian Government initiatives, Policies, Legislation

Related Activity/Policy/Legislation	Possible Implications (positive/negative)

6 Benefits

[what are the direct benefits of this project and how will these be qualified and quantified]

Direct Benefits	How to measure

Impact of NOT proceeding	How to Measure

7 Implementation Strategies

Task	Implementation Strategy

8 Stakeholders (this then forms the primary target audience)

Stakeholder	Interest in Project

Stakeholder	Interest in Project

9 Significant Risks

[What risks can be identified – consider the constraints here and what can be done to reduce the risks]

Major Risk	Probability: H, M, L	Impact: H, M, L	Mitigation Strategy
Eg conflicts with a similar project underway in a parish in Perth	L	L	Investigate how to connect with the project to provide a local context as well as national perspective

10 Costs and Resources (what is needed)

10.1 Costs and resources during the life of the project:

	Category	Detail	Duration	Amount needed
	1. Promotion of Project			
	Communications			
	Need a working party to coordinate communications		12 months	
	Equipment			
	None			
	Software			
	None			
	Other			

	Category	Detail	Duration	Amount needed
	None			
	None			
	Grand total			
	Total project funding			

10.2 Ongoing costs after project completes (if applicable)

Ongoing Management	Detail	Funding Source after Project Ends	Annual Amount
Administrative Costs			
Equipment			
None			
Software			
None			
Travel			
None			
Other			
None			

11 Proposed Time Frame

Activity	Timeframe	Milestone Date

Activity	Timeframe	Milestone Date
Mid Project Report		
Project End and Report		

12 Tracking of Project Proposal Changes (use this to track when changes are made to your proposal)

Version Number	Date	Reason/Comments

AASN Use only

Approvals process	Date	By Whom
Received		
Confirmation of receipt issued to Project Leaders/Initiator		
Committee discussion		
Recommendation		
Approval		
Approval communication issued		